

# JOONKTOLLEE TEA & INDUSTRIES LTD.

CIN NO.: L01132WB1900PLC000292

April 11, 2019

The Secretary, **The Calcutta Stock Exchange Ltd**7, Lyons Range,

Kolkata - 700 001

Dear Sir,

## Sub: Compliance Report on Corporate Governance

We attach herewith the Quarterly Compliance Report on Corporate Governance as per Regulation 27 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in the format specified (Annexure I) for the quarter ended March 31, 2019 & (Annexure II) for the year ended March 31, 2019.

Thanking You,

Yours faithfully,

For JOONKTOLLEE TEA & INDUSTRIES LTD.

Sharad Barrel.

Manager (Finance) & Company Secretary

Membership No. ACS 21047

Encl: As above.



### COMPLIANCE REPORT ON CORPORATE GOVERNANCE

(Pursuant of Regulation 27(2) of SEBI ( Listing Obligations and Disclosure Requirements) Regulations, 2015)

Name of Listed Entity
Quarter ending

Joonktollee Tea & Industries Ltd
31st March, 2019

| 1.                | Com                        | position of Board      | of Directors  |  |           |   |  |   |
|-------------------|----------------------------|------------------------|---|--|-----------|---|--|---|
| Title<br>(Mr./Ms. | Name<br>of the<br>Director | PAN<br>&<br>DIN        | Category<br>(Chairperson /<br>Executive /<br>Non Executive /<br>independent /<br>Nominee) | Date of<br>Appointment<br>in the current<br>term/cessation | Tenure    | No of Directorship in listed entities including this listed entity  (Refer Regulation 25(1) of Listing Regulations) | Number of<br>memberships<br>in Audit/<br>Stakeholder<br>Committee(s)<br>including this<br>listed entity<br>(Refer<br>Regulation<br>26(1) of<br>Listing<br>Regulations) | No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity  (Refer Regulation 26(1) of Listing Regulations) |
| Mr.               | Hemant Bangur              | ADEPB7059D<br>00040903 | Chairman<br>Non Executive   | 12/08/2015   | -         | 4   | 5  | -   |
| Mrs.              | Pushpa Devi Bangur         | ADAPB2153Q<br>00695640 | Non Executive   | 14/11/2011   | -         | 3   | 3  | 1   |
| Mr.               | M.K.Daga                   | ADLPD9792L<br>00123386 | Independent<br>Non Executive  | 14/05/2014   | 59 months | 3   | 3  | 2   |
| Mr.               | J.K.Surana                 | AJWPS3150Q<br>00582653 | Independent<br>Non Executive  | 14/05/2014   | 59 months | 2   | 3  | 2   |
| Mr.               | M.M.Pyne                   | AFUPP8186P<br>00680120 | Independent<br>Non Executive  | 14/05/2014   | 59 months | 1   | 2  | -   |



| II. Composition of Committees                |                    | )———                           |  |  |
|--|--------------------|--------------------------------|--|--|
| Name of Committee                            | . Name of          | Catagoni                       |  |  |
| Traine of Committee :                        |                    | Category                       |  |  |
|  | Committee          | (Chairperson/Executive/Non-    |  |  |
| 4.4.19.0                                     | members            | Executive/independent/Nominee) |  |  |
| 1. Audit Committee                           | M.K. Daga          | C-I-NE                         |  |  |
|  | M.M. Pyne          | I-NE                           |  |  |
|  | J.K. Surana        | I-NE                           |  |  |
|  | Hemant Bangur      | NE                             |  |  |
| 2. Nomination & Remuneration Committee       | J.K. Surana        | C-I-NE                         |  |  |
|  | M.M. Pyne          | I-NE                           |  |  |
|  | M.K. Daga          | I-NE                           |  |  |
|  | Hemant Bangur      | NE                             |  |  |
| Risk Management Committee(if applicable)     | Not                | Not Applicable                 |  |  |
| 4. Stakeholders Relationship Committee'      | Pushpa Devi Bangur | C-NE                           |  |  |
|  | M.M. Pyne          | I-NE                           |  |  |
|  | Hemant Bangur      | NE                             |  |  |
| 5. Corporate Social Responsibility Committee | Pushpa Devi Bangur | C-NE                           |  |  |
|  | M.K. Daga          | I-NE                           |  |  |
|  | Hemant Bangur      | NE                             |  |  |
| 6. Issue & Allotment Committee               | Hemant Bangur      | C-NE                           |  |  |
|  | M.M. Pyne          | I-NE                           |  |  |
|  | M.K. Daga          | I-NE                           |  |  |

| 111. | Meeting of Board of Directors                       |                          |   |                             |  |  |
|------|---|--------------------------|---|-----------------------------|--|--|
|      | Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if   | Maximum gap between any two consecutive (in number of days)  84 |                             |  |  |
|      | 13.11.2018  | 06.02.2019               |   |                             |  |  |
| IV.  | Meeting of Comr                                     | nittees                  |   |                             |  |  |
|      | Date(s) of meeting of                               | Whether                  | Date(s) of meeting of the                                       | Maximum gap between         |  |  |
|      | the committee in the                                | requirement of           | committee in the  | any two consecutive         |  |  |
|      | relevant quarter                                    | Quorum met (details)     | previous quarter  | meetings in number of days* |  |  |
|      | Audit Committee                                     |                          |   |                             |  |  |
| 1    | 06.02.2019  | Yes, all members present | 13.11.2018  | 84                          |  |  |
|      | Nomination & Remuneration Committee                 |                          |   |                             |  |  |
| 2    | ÷   | φ                        | 03.10.2018  | -                           |  |  |
|      | Corporate Social Responsibility Committee           |                          |   |                             |  |  |
| 3    | 05.01.2019  | Yes, all members present | =   | <u>-</u>                    |  |  |
|      | Stakeholders Relationship Committee                 |                          |   |                             |  |  |
| 4    | 17.01.2019  | Yes, all members present | 11.10.2018  | =                           |  |  |
|      | 24.01.2019  | Yes, all members present | 25.10.2018  | -                           |  |  |
|      | -   | -                        | 01.11.2018  | -                           |  |  |
|      | -   | -                        | 15.11.2018  | -                           |  |  |
|      | ~   | -                        | 29.11.2018  | -                           |  |  |
|      | -   | -                        | 06.12.2018  | -                           |  |  |
|      | -   | -                        | 13.12.2018  | -                           |  |  |
|      | -   | -                        | 20.12.2018  | -                           |  |  |
|      | -   | -                        | 27.12.2018  | -                           |  |  |

TEATHS information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

| Compliance status (Yes/No/NA)  Yes  Not Applicable |
|--|
|  |
| Not Applicable                                     |
|  |
| Yes  |
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| s):  |
|  |
| 15.  |
|  |

## Name & Designation

For Joonktollee Tea & Industries Ltd.

Sleand Beflet.

Manager (Fin) & Company Secretary

Company Secretary / Compliance Officer / Managing Director / CEO

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

| I. Disclosure on website in term Item  | is of Listing Reg    | Julations                  | Compliance status                             |  |
|--|----------------------|----------------------------|---|--|
|  |                      |                            | (Yes/No/NA) refer note below                  |  |
| Details of business  |                      |                            | Yes   |  |
| Terms and conditions of appointm   | ent directors        | Yes                        |   |  |
| Composition of various committee   | ectors               | Yes                        |   |  |
| Code of conduct of board of direct   |                      |                            | Yes   |  |
| Details of establishment of vigil me   | echanism/ Whist      | le Blower policy           | Yes   |  |
| Criteria of making payments to no  | n-executive direct   | ctors                      | Yes   |  |
| Policy on dealing with related part  | y transactions       |                            | Yes   |  |
| Policy for determining 'material' su   | ubsidiaries          |                            | Yes   |  |
| Details of familiarization programn  | nes imparted to i    | ndependent directors       | Yes   |  |
| Contact information of the designa   | ated officials of th | ne listed entity who are   | Yes   |  |
| responsible for assisting and hand   | dling investor grie  | evances                    |   |  |
| email address for grievance redre  | ssal and other re    | levant details             | Yes   |  |
| Financial results  |                      |                            | Yes   |  |
| Shareholding pattern   |                      |                            | Yes   |  |
| Details of agreements entered into   | with the media       | companies and/or           | N.A.  |  |
| their associates   |                      |                            |   |  |
| New name and the old name of th  | e listed entity      |                            | Yes   |  |
| II Annual Affirmations   |                      |                            |   |  |
| Particulars  | Regulation Nu        | mber                       | Compliance status (Yes/No/NA)refer note below |  |
| Independent director(s) have beer<br>terms of specified criteria of 'indep<br>and/or 'eligibility' |                      | 16(1)(b) & 25(6)           | Yes   |  |
| Board composition  |                      | 17(1)                      | Yes   |  |
| Meeting of Board of directors  |                      | 17(2)                      | Yes   |  |
| Review of Compliance Reports   |                      | 17(3)                      | Yes   |  |
| Plans for orderly succession for ap  | ppointments          | 17(4)                      | Yes   |  |
| Code of Conduct  | 7                    | 17(5)                      | Yes   |  |
| ees/compensation   |                      | 17(6)                      | Yes   |  |
| Minimum Information  |                      | 17(7)                      | Yes   |  |
| Compliance Certificate   |                      | 17(8)                      | Yes   |  |
| Risk Assessment & Management   |                      | 17(9)                      | Yes   |  |
| Performance Evaluation of Indepe   | ndent Directors      | 17(10)                     | Yes   |  |
| Composition of Audit Committee   | indone Directore     | 18(1)                      | Yes   |  |
| Meeting of Audit Committee   |                      | 18(2)                      | Yes   |  |
| Composition of nomination & remu   | ineration            | 19(1) & (2)                |   |  |
| ommittee   |                      | ( - / / - /                | Yes   |  |
| Composition of Stakeholder Relation  | onship               | 20(1) & (2)                | 1/  |  |
| Committee  |                      | 1 - / 1 - /                | Yes   |  |
| Composition and role of risk managommittee   | gement               | 21(1),(2),(3),(4)          | N.A.  |  |
| igil Mechanism   |                      | 22                         | Yes   |  |
| Policy for related party Transaction   | )                    | 23(1),(5),(6),(7) &<br>(8) | Yes   |  |
| Prior or Omnibus approval of Audit<br>Il related party transactions                                | Committee for        | 23(2), (3)                 | Yes   |  |

| Approval for material related party transactions  | 23(4)                      | Yes |
|---|----------------------------|-----|
| Composition of Board of Directors of unlisted material Subsidiary   | 24(1)                      | Yes |
| Other Corporate Governance requirements with respect to subsidiary of listed entity                               | 24(2),(3),(4),(5) &<br>(6) | Yes |
| Maximum Directorship & Tenure   | 25(1) & (2)                | Yes |
| Meeting of independent directors  | 25(3) & (4)                | Yes |
| Familiarization of independent directors  | 25(7)                      | Yes |
| Memberships in Committees   | 26(1)                      | Yes |
| Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel | 26(3)                      | Yes |
| Disclosure of Shareholding by Non-Executive Directors   | 26(4)                      | Yes |
| Policy with respect to Obligations of directors and senior management   | 26(2) & 26(5)              | Yes |

#### Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Listed Entity would like to provide any other information the same may be indicated here.

#### III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied.

Name & Designation

For JOONKTOLLEE TEA & INDUSTRIES LTD.

Slarad Basel.
Manager (Fin) & Company Secretary

Company Secretary / Compliance Officer / Managing Director / CEO